**ELNG 200 E-Portfolio Self-Assessment Rubric**

**Due December 6**

**Student Name:Keyan Ding**

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| **Criteria** | **Unsatisfactory 1** | **Emerging 2** | **Proficient 3** | **Exemplary 4** | **Rating** |
| **1. Selection of Artifacts** | My artifacts and work samples do not relate to the purpose of the eportfolio.  | Some of my artifacts and work samples are related to the purpose of the eportfolio. | Most artifacts and work samples are related to the purpose of the eportfolio. | All artifacts and work samples are clearly and directly related to the purpose of the eportfolio.  A wide variety of artifacts is included.  | 3 |
| **2. Descriptive Text** | No artifacts are accompanied by a caption that clearly explains the importance of the item including title, author, and date. | Some of my artifacts are accompanied by a caption that clearly explains the importance of the item including title, author, and date. | Most of my artifacts are accompanied by a caption that clearly explains the importance of the item work including title, author, and date. | All artifacts are accompanied by a caption that clearly explains the importance of the item including title, author, and date. | 4 |
| **3. Reflective Commentary** | My reflections do not explain growth or include goals for continued learning. | A few of my reflections explain growth and include goals for continued learning. | Most of my reflections explain growth and include goals for continued learning. | All reflections clearly explain how the artifact demonstrates your growth, competencies, accomplishments, and include goals for continued learning (long and short term).  | 3 |
| My reflections do not illustrate the ability to effectively critique work or provide suggestions for constructive practical alternatives. | A few of my reflections illustrate the ability to effectively critique work and provide suggestions for constructive practical alternatives. | Most of my reflections illustrate the ability to effectively critique work and provide suggestions for constructive practical alternatives. | All reflections illustrate the ability to effectively critique work and provide suggestions for constructive practical alternatives. |
| **4. Usability and Accessibility:Text Elements, Layout, and Color** | The eportfolio is difficult to read due to inappropriate use of fonts, type size for headings, sub-headings and text and font styles (italic, bold, underline). | The portfolio is often difficult to read due to inappropriate use of fonts and type size for headings, sub-headings, text or long paragraphs.  | The eportfolio is generally easy to read. Fonts and type size vary appropriately for headings, sub-headings and text.  | The eportfolio is easy to read. Fonts and type size vary appropriately for headings, sub-headings and text.  | 4 |
| Horizontal and vertical white space alignment are used inappro-priately, and the content appears disorganized and cluttered. | Horizontal and vertical white space alignment are sometimes used inappro-priately to organize content. | Horizontal and vertical white space alignment are generally used appropriately to organize content. | Horizontal and vertical white space alignment are used appropriately to organize content. |
| Color of background, fonts, and links decrease the readability of the text, are distracting and used inconsistently throughout the eportfolio. | Color of background, fonts, and links generally enhance the read-ability of the text, and are generally used consistently throughout the eportfolio. | Color of background, fonts, and links generally enhance the read-ability of the text, and are generally used consistently throughout the eportfolio. | Color of background, fonts, and links enhance the readability and aesthetic quality, and are used consistently throughout the eportfolio. |
| **5. Writing Conventions** | There are more than six errors in grammar, capitalization, punctuation, and spelling requiring major editing and revision. | There are four or more errors in grammar, capitalization, punctuation, and spelling requiring editing and revision. | There are a few errors in grammar, capitalization, punctuation, and spelling. These require minor editing and revision. | There are no errors in grammar, capitalization, punctuation, and spelling. | 3  |
| **TOTAL****(out of 20)** |  16 |

**Comments:**